



TWINEHAM PARISH COUNCIL

Clerk@twineham-pc.gov.uk

[Tel:- 07909 332605](tel:07909332605)

Minutes of the Annual Meeting of the Parish Council held at Twineham School, Twineham on Monday 9th May 2022

Present: Councillors Mrs A. Hirst (Chairman), Mrs F. Jones, Mrs C. Murphy, and Mr C. Worsley.
Clerk Mrs D. Langston.
West Sussex County Councillor J. Dennis

25.22 To elect the Chairman of the Parish Council. Cllr A. Hirst was nominated by Cllr C. Murphy, seconded by Cllr F. Jones, and duly elected as Chairman of the Parish Council.

26.22 Apologies for absence were received from Mid Sussex District Councillor J. Llewellyn-Burke and Twineham Councillor J. Veaney.

27.22 To receive declarations of interest from Members in respect of any matter on the agenda. Cllr A. Hirst, and Cllr C. Worsley declared an interest in Rampion. Cllr C. Worsley declared a non-pecuniary interest in DM/22/1264.

28.22 To approve the Minutes of the Parish Council Meeting held on 14th March 2022. Minutes were agreed by council and signed by Cllr F. Jones as acting Chair of the meeting.

29.22 Matters arising from previous Minutes not covered on the agenda.

49.19 PROW 14T. Council arranged for this footpath to be cleared by the Monday Group.

30.22 West Sussex County Councillor J. Dennis gave an update on:

- Bob Lane vegetation has been inspected by WSCC Officers with a view to a possible cutback. Any works will now not be carried out until after the nesting season. Cllr Dennis will investigate this item.
- Operation Watershed funding is still available. Applications for the current financial year are being accepted. Council will meet with local WSCC Highways Officer to discuss applying. This item remains ongoing.
- Ukrainian refugees are being welcomed throughout the county.
- Dementia Awareness week commences Monday 16th May 2022. Due to the Covid pandemic diagnosis across the country is at an all-time low.
- Recruitment of retained Firefighters has risen. The increase has been related to the rise in people working from home.

31.22 To receive an update on Highways Matters.

75.1.20 Vegetation cutback. Covered in item 30.22.

32.22 Cllr Dennis updated on Rampion; second consultation due out in the summer. Rampion have not currently outlined plans for the substation. The next round of consultations will be face to face with venues to be confirmed. A decision on the grant to the Rampion Fund should be received early in June. As part of the discussion around the Rampion Grant application Council agreed to dispose of the noticeboard located on Wineham Lane.

33.22 Mid Sussex District Councillor J. Llewellyn-Burke circulated a report prior to the meeting.

34.22 To consider our response to the following planning matters:

DM/22/1264 Loxley, Bolney Chapel Road, Twineham. Proposal: Demolition of existing 4 bedroom, two-storey detached dwelling and self-contained 1 bedroom flat (C3 use class). Construction of a replacement two-storey detached six-bedroom dwelling in the same location. Extension and conversion of existing single-storey 1 bedroom cottage in garden to form a new self-contained 3 bedroom single-storey dwelling. Associated hard and soft landscaping works. Council resolved it had no objections to the application.

35.22 To receive an update on planning enforcement issues.

- A meeting between MSDC and the Coombe Farm Agent has recently been held. It is understood a planning application will shortly be submitted for the additional units. Further items are being investigated by MSDC.
- Concerns have been raised to MSDC regarding items at Little Reeds Farm. Clerk will keep council updated.

36.22 Church officials have advised Council a shortage of available burial plots may result in the churchyard being closed. Council discussed the provision of a cemetery within the parish. Cllr Worsley will contact local Quakers regarding the front plot. Cllr. Hirst will ask church to investigate the faculty to re-use a part of the churchyard where there are old burials. There would be a possibility of a contribution from the Parish Council towards the costs.

37.22 Prior to electing a representative to Mid Sussex Association of Local Councils Clerk will confirm membership is available.

38.22 Platinum Jubilee beacon will be held on Thursday 2nd June 2022 with the Big Lunch event being held on Sunday 5th June 2022. Clerk will circulate information and ask people to respond to Cllr Jones.

39.22 Financial Matters

39.1.22 To carry out a review of the system of internal control and prepare the Annual Governance Statement. Council reviewed the internal control system and prepared the Annual Governance Statement.

39.2.22 To decide and approve the appointment of the Internal Auditor 2022/2023. Council resolved to appoint Peter Frost as their Internal Auditor.

39.3.22 To accept all Standing Orders, previously circulated. All Standing Orders were accepted by council.

39.4.22 Payments raised since last meeting:

£ 454.89 WSCC Invoice 8001601914

£ 150.00 Twineham COE School

£ 100.00 The Monday Group

£ 103.43 WSCC invoice 8001603052

£ 10.00 Gatwick Area Conservation Campaign

£ 532.22 WSCC Invoice 8001608257

£2331.00 M. W. Slegg

£ 300.00 D. Langston

£2337.60 Broxap Limited Invoice 288404

39.5.22 To receive and approve the Accounting Statements for the year ended 31st March 2022. The accounting statements were approved and signed by the Chairman.

40.22 Date of next meeting confirmed as 11th July 2021.